

Entrances

Is there an entry phone and/or a doorbell and are they at a reasonable height for wheelchair users?

Is there a level or flush threshold?

Are doors easy to open and doorways wide enough for all users to pass through and clear the door swing?

Are glazed doors marked for safety/visibility?

Are door closer mechanisms appropriately adjusted (so as not to close too quickly)?

Are door controls (handles/knobs) at a suitable height, clearly located and easy to use?

Is the information on the welcome board in a range of formats and at an appropriate height to suit varying needs?

Is the entrance signposted and easy to find?

Is the route to the destination clearly marked?

If applicable, is the doormat in a good condition and flush with the floor?

If an induction loop is fitted, is it working?

Can people either side of the door be seen?

Yes	No	Comment/Action

Are surfaces non-slip?

Is lighting adequate?

Inside the building

Are all floor surfaces suitable?

Are the acoustics of the building suitable for children/
adults with hearing impairments?

Are there colour and tonal contrasts to help
distinguish fixtures and fittings from surfaces, walls
and floors?

Is there a disabled WC facility?

Is there a handrail in one of the children's WCs?

Are support rails available in relevant areas?

Is the environment free from unnecessary noise?

Are audible, manual and mechanical alarm systems
supplemented with visual and verbal warnings?

Are all areas in the building wide enough for adults
and children using mobility equipment to
manoeuvre?

Are fittings fixed without dangerous edges?

Yes	No	Comment/Action

Are travel routes clutter free (e.g. from shoes and buggies)?

Is there control of natural/artificial light to avoid glare/silhouettes and is lighting adequate?

Are door closer mechanisms appropriately adjusted (so as not to close too quickly)?

Are door controls (handles/knobs) at a suitable height, clearly located and easy to use?

Completed by (name): _____ **Date:** _____

Date of next audit: _____