13.1 Adverse Weather Policy

Policy statement

Springfield Bees Pre-School have an adverse weather policy in place to ensure we are prepared for adverse weather such as snow. We will make every effort to keep the Pre-School open in adverse weather and to cause as little disruption as possible. All our staff are expected to attempt to get to work however, it is sometimes difficult for employees to travel due to dangerous or difficult road conditions. In cases of very extreme weather conditions the Pre-School may not be able to operate to its usual opening times. Any decisions will made by the Pre-School Manager and will take into account the safety of the children, their parents and the staff team.

Procedures

1. We will keep to the EYFS Framework requirements for ratios and work on the amount of children who have arrived at the Pre-School and who are due in on that particular day.
2. In the event of staff shortages all off duty staff will be contacted to come into work.
3. If ratios cannot be maintained or if we feel the safety, health or welfare of the children is compromised then we will take the decision to close the Pre-School. If this is the case, the Pre-School Manager will try and contact parents as soon as possible via email and/or our Facebook page. Details of Pre-School opening times and status during adverse weather conditions will also be displayed on the Pre-School Facebook page.
4. If high snow fall is forecast during the day then the Manager will make a decision as to whether to close the Pre-School early and parents will be contacted to arrange early collection of their children.
5. We will notify local media if the Pre-School is unable to open and display information on our Facebook page.
6. No refunds will be offered due to closure for adverse weather conditions.

This policy was adopted by	Springfield Bees Pre-School
On	15/12/25
Date to be reviewed	15/12/26
Signed on behalf of the provider	
Name of signatory	
Role of signatory (e.g. chair, director or owne	