12.1 Social Media Policy

Policy statement

Our setting wants to ensure the safety, security and privacy of all families and staff that have access to Springfield Bees Pre-School. Committee Members, Staff and Parents are asked to remember that status updates and comments they post on their own social networking pages such as Twitter, Facebook and similar could have an impact on the Pre-School.

Procedures

We request that that everyone that uses our services comply with the following:

- They will not post any updates referring to events, children, staff, parents or committee members associated with Pre-School as they may be perceived as inappropriate.
- Not to post any image or video of any of the children taken at Pre-School within sessions or on any associated activities or outings.
- They will not tag any children or other parents in pictures posted on social media sites.

Pre-School Social Network Pages

- We will take all available steps to ensure that the privacy of parents and children is not compromised at any time.
- We will take precautions when operating social networking pages to ensure any content published or posted is appropriate and relevant to the Pre-School only.
- We will not subscribe to parents news feeds.
- If unknown people are following our news feed, they may be blocked by us.
- Pictures and videos of the children will not be posted on any social networking page without the consent of parents.

Safeguarding

Springfield Bees Pre-School are committed to safeguarding children and fully expect all staff, families and users of our setting to do the same. We ask families to ensure their interaction on social networking sites is not detrimental to the setting and respects the confidentiality of all users of the Pre-School. Springfield Bees Pre-School reserves the right to withdraw a child's place if individuals are found to be in breach of this policy.

Cyber bullying

We are committed to ensuring that all of our employees and families are treated with dignity and respect. Bullying and harassment of any kind will not be tolerated Springfield Bees Pre-School. Cyber-bullying methods could include using text messages, mobile phone calls, social networking websites, by circulating photos or video clips or by posting comments on web sites, blogs or in chat rooms. Personal blogs that refer to colleagues without their consent is also unacceptable.

This policy was adopted by	Springfield Bees Pre-School
On	15/12/25
Date to be reviewed	15/12/26
Signed on behalf of the provider	
Name of signatory	
Role of signatory (e.g. chair, director or owne	